



10400 Detrick Avenue
 Kensington, MD 20895-2484
 (240) 627-9400



HOC Works 2024 PRE-EMPLOYMENT INCOME STATUS

Employee Name: _____ Company: _____

Residency City/State/Zip: _____ Date: _____

HOC Works was developed to provide economic opportunities to residents participating in HOC’s affordable housing programs, as well as low-income and very low-income persons in the Washington DC metropolitan area. HOC does this in a variety of ways, one of which is through Section 3 compliance for its contractors and subcontractors.

The purpose of this form is to certify applicable worker status as a Low- or Very-Low income according to the income limits published by the Department of Housing and Urban Development (HUD). To assist HOC in compiling these required statistics, please indicate below whether you and your family would have been considered a Low- or Very Low-income household, **prior** to your employment with the given contractor or subcontractor.

Please review the following table and indicate your family’s income status below. **Select the appropriate row in the table based on your “Family Size” by circling the qualifying family size.** If your “Family Income” prior to accepting employment with this contractor or subcontractor was below the corresponding dollar amount, your family qualifies as a Low-Income or Very Low-income household for the purposes of this federal reporting requirement. If your “Family Income” is above the amount listed, then your family does not qualify.

| Family Size | Family Income |
|-------------|---------------|
| 1 | \$ 68,500 |
| 2 | \$ 78,250 |
| 3 | \$ 88,050 |
| 4 | \$ 97,800 |
| 5 | \$ 105,650 |
| 6 | \$ 113,450 |
| 7 | \$ 121,300 |
| 8 | \$ 129,100 |

Please mark the applicable options below:

Qualify as Low Income: Yes _____ No _____

Employment Category: Professional Office/Clerical Trades/Maintenance

This information is used for statistical purposes only.

Last Revision: April 2024