

Revised: September 20, 2021



10400 Detrick Avenue  
Kensington, Maryland 20895  
240-627-9425

**HOUSING OPPORTUNITIES COMMISSION OF MONTGOMERY COUNTY**  
**BUDGET, FINANCE AND AUDIT COMMITTEE MEETING**  
**NOTICE & AGENDA**

**The Budget, Finance and Audit Committee will convene a meeting on:**

September 21, 2021  
10:00 a.m.  
at  
HOC Headquarters  
10400 Detrick Avenue  
Kensington, Maryland 20895

Livestream: <https://youtu.be/ZAOKno6reWU>

Participation by HOC staff and Commissioners will be via live-stream and/or teleconference. Participation by the public should be by live-stream. Please see Corona Disease (COVID-19) State of Emergency Open Meeting Procedures and HOC’s website for more information:  
(Add EPN Link)

10:00 a.m.	<p>I. <b><u>BUDGET, FINANCE AND AUDIT COMMITTEE AGENDA</u></b> – Rick Nelson, <i>Chair</i></p> <ol style="list-style-type: none"> <li>1. <b>Minutes:</b> Approval of Budget, Finance and Audit Committee Minutes of August 10, 2021</li> <li>2. <b>Fiscal Year 2021 Fourth Quarter Budget to Actual Statements:</b> Presentation of Fourth Quarter FY’21 Budget to Actual Statements</li> <li>3. <b>Fiscal Year 2021 Fourth Quarter Unaudited Financial Statements:</b> Presentation of the Unaudited Financial Statements for the Fourth Quarter ended June 30, 2021</li> <li>4. <b>Fiscal Year 2022 First Quarter Budget Amendment:</b> Presentation of the FY’22 First Quarter Budget Amendment</li> <li>5. <b>Uncollectible Tenant Accounts Receivable:</b> Presentation of Request to Write-Off Uncollectible Tenant Accounts Receivable (April 1, 2021 – June 30, 2021)</li> <li>6. <b>Addition of Third Signer to HOC Bank Accounts:</b> Request to Authorize the Addition of the Human Resources Director as a Third Signer to HOC’s Bank Accounts</li> </ol>
12:00 p.m.	<b><u>ADJOURN</u></b>

NOTES:

1. This Agenda is subject to change without notice.
2. *Times are approximate and may vary depending on length of discussion.*

If you require any aids or services to fully participate in this meeting, please call (240) 627-9425 or email [commissioners@hocmc.org](mailto:commissioners@hocmc.org).